

**Liberty High School Media Center
Collection Development Policy
and Action Plan**

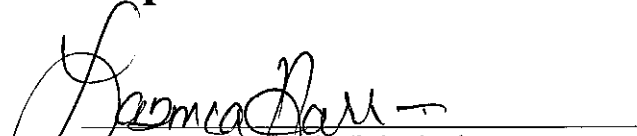
2023-2024

Submitted by

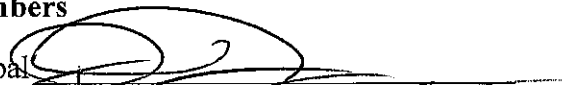
Shelia Tate, M.Ed.

Librarian/Media Specialist

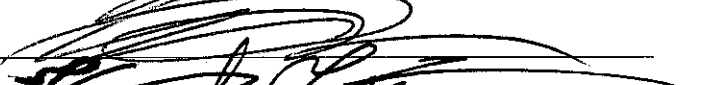

Shelia Tate, Media Specialist

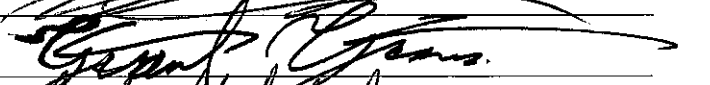

Dr. La Tonia Harris, Principal


Media Advisory Committee Members

Thomas Dunham, Assistant Principal 

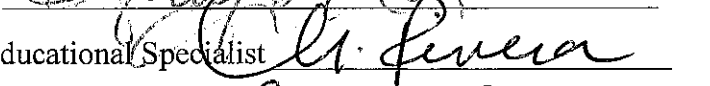
Jorge Perez, SAC Chairman 


Emily Brown, Teacher 

Grant Graves, Teacher 

Tyler Hildreth, Teacher 

Holly McCoy, Teacher 

Nancy Rivera, ESOL Educational Specialist 

Laverne Turton, Reading Coach 


Tara Vaughn, Parent 

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Part A

Purpose Statement

The purpose of this plan is to provide guidelines for choosing materials that will serve the needs of Liberty High School students and classroom instruction. This will be done while supporting the curriculum and creating a love of reading.

Responsibility for Collection Development

The School District of Osceola County School Board members hold the final decision in Media Center material acquisition. The School Board will designate qualified certified librarians to work collaboratively with school personnel including but not limited to academic coaches, teachers, and students to identify needs and develop the print collection with the approval of administration.

Mission, Goals and Objectives

The School District of Osceola County Mission:

Inspiring all learners to reach their highest potential as responsible, productive citizens.

The Osceola County School Librarians' Association Mission:

Committed to supporting literacy and instructional curriculum through school media programs in Osceola County by promoting collaboration among colleagues, emphasizing information literacy instruction and 21st century technology skills, and sharing the love of reading with students, colleagues, and community members.

Liberty High School Mission:

Liberty High School will ensure every student is successful in a safe and secure environment while acquiring the necessary social and academic skills needed to be lifelong learners, as well as competent and responsible citizens.

Media Center Goals:

The goals of the Liberty High School Media Center are to 1.) create a safe, inviting place for students, faculty, and staff to gain access to information and reading materials and to instill a passion for reading and 2.) provide free choice reading materials that address the needs of students.

The Media Specialist Objectives:

- to use school data to drive purchases to reflect the school population
- provide resources to meet the educational need of all students
- maintain a collection that is balanced in format and content to meet the needs of all students
- maintain a diverse collection that reflects the socio-economic, racial, cultural, and personal identification of all students
- to assemble a Media Advisory Committee to assist with book challenges

Media Advisory Committee

Shelia Tate – Media Specialist

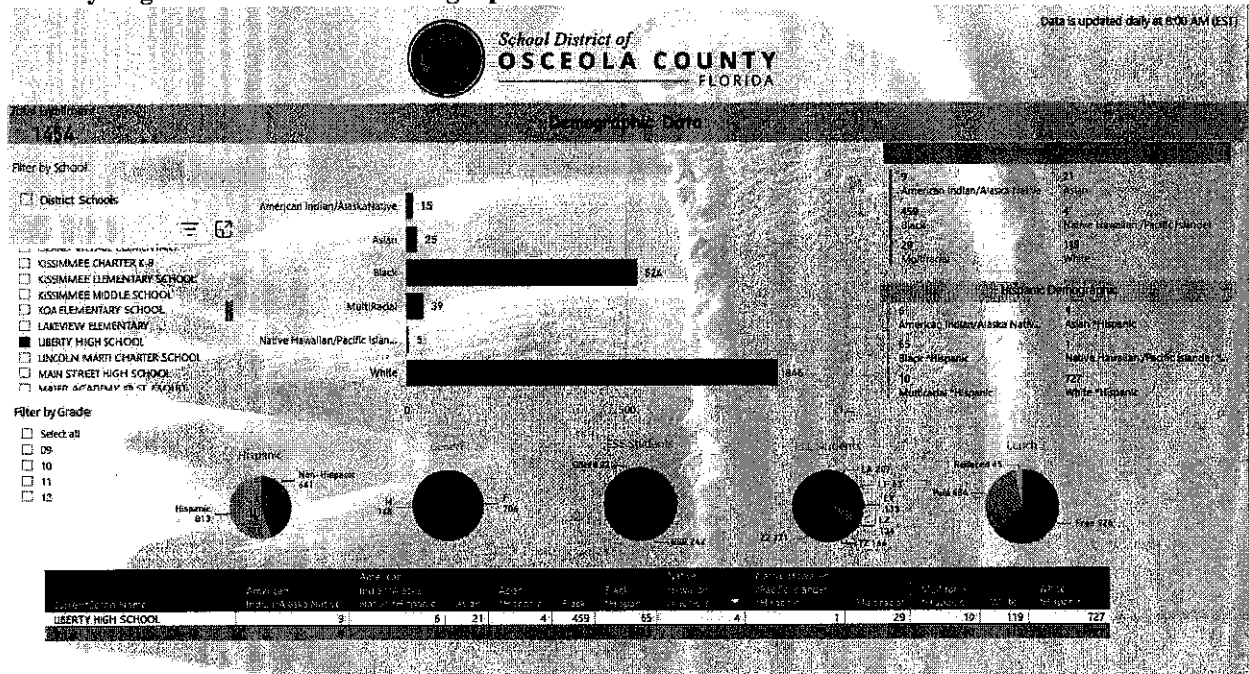
Thomas Dunham – Assistant Principal

Jorge Perez – Teacher, SAC Chairperson

Emily Brown - Teacher
 Holly McCoy – Teacher
 Nancy Rivera – ESOL Educational Specialist
 Grant Graves – Teacher
 Tyler Hildreth – Teacher
 Lavern Turton – Reading Coach
 Tara Vaughn - Parent

Target Audience: The Media Center’s target audience is students, teachers, and support staff.

Liberty High School Student Demographics



Budgeting and Funding: Funding will be obtained from the following:

School media center budget will be provided to administration in Fall of the school year to allow for purchases and additions to the collection.

Media allocation from the state – All purchase requests are to be completed by December and approved by district. Purchases may include, but are not limited to print books, e-books, electronic resources, and databases.

Allowable technology includes Makerspace items that are checked out to students.

Internal media accounts – Maintained through fundraisers.

Evaluation Criteria

Requests for purchases may be submitted to the media specialist throughout the year by any person affiliated with Liberty High School i.e. students, faculty, staff, and parents. Final decision rests with the media specialist. All requests will be considered with the following as a guideline:

- Is the item appropriate for students in grades 9-12?
- Is the material relevant? Is it timely?
- Is it a reliable source?
- Does it support the curriculum and educational goals of the school?
- Is the collection already heavily represented by the title/subject?
- Who gave the request and why?
- Is it readable and visually appealing?
- How many patrons will benefit from the source?
- Does it contribute to the diversity of the collection on controversial issues and multicultural awareness?
- Do the materials address the cultural, social, emotional and interest needs of students?
- Does it have a lasting importance to a field of knowledge?
- Does it support professional development needs of the faculty?
- Does it have favorable reviews? Has it won any awards?

Collection Analysis: The average age of the collection is 2011 and the breakdown of categories is as follows:

Liberty High School Library Collection

Grades 9–12; 1,650 Students

SEPTEMBER 21, 2023

Prepared by

Liberty High School
Librarian/Media Specialist
407-933-3910

Items in collection

7,494

99.1% Recognized Call Numbers
99.9% Recognized Publication Years
98.0% Matched in Titlewave

Average age

2011

GOAL: N/A

Items per student

4.5

GOAL: 10 ITEMS

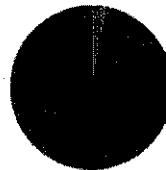
Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.

Physical vs. digital resources

98%
Print

AVG. AGE: 2011



2%
Digital

AVG. AGE: 2018

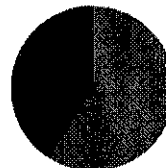
Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

35%
Fiction

AVG. AGE: 2014



59%
Nonfiction

AVG. AGE: 2010

Compare recommended balance by Dewey »

Collection by nonfiction classification

Classification	Avg. Age	Items
Computer Science, Information & General Works	2015	49
Philosophy & Psychology	2011	30
Religion	2010	18
Social Sciences	2010	910
Language	2008	30
Science	2010	314
Technology	2009	687
Arts & Recreation	2010	1,190
Literature	2008	128
History & Geography	2011	629
Biography	2009	564
	2010	4,426

Dig into the Dewey divisions by 10s >>

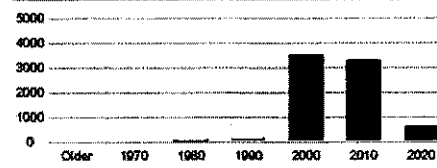
Fiction

Classification	Avg. Age	Items
General Fiction	2014	2,633
	2014	2,633

Other classifications

Classification	Avg. Age	Items
Class Sets	—	—
E Book	—	—
Easy	2010	101
Paperback	—	—
Professional	—	—
Reference	2011	260
Story Collection	2001	3
Young Adult	—	—
Unrecognized	2009	57
	2010	436

Collection by year



Aged titles

40%

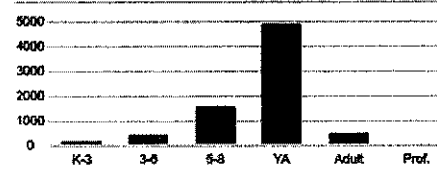
2018 and newer

16%

2,962 ITEMS

1,200 ITEMS

Collection by audience



Diversity

Support an environment that values and promotes diversity, equity and inclusion.

Diverse titles in collection

2,897

Percent of collection

39%

Average age

2012

Explore diverse titles by topic >>

Social & Emotional Learning

Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

SEL titles in collection

2,630

Percent of collection

35%

Average age

2013

Explore SEL titles by topic >>

Reading Levels

Match students to texts that can be read with success, thus assisting them to grow as readers.

Average reading level by program

V

GUIDED READING/F&P

800

LEXILE

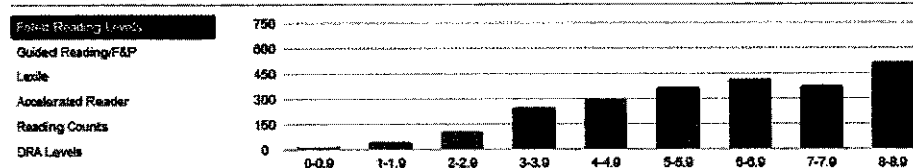
5.7

ACCELERATED READER

Average reading level

6th grade

Collection by reading level



Analysis of Collection by Format:

Books on CD – Will not be ordered, most items are available through digital resources.

eBooks – We currently have eBooks in the Liberty HS OPAC and through MackinVIA on Classlink.

Print Books – Any book added to the collection will be hardcover. Materials will be ordered through approved vendors.

Selection Aids include, but are not limited to:

- a. Faculty requests to support curriculum
- b. Student requests
- c. Jobbers, such as book representatives
- d. School and book journals and magazines
- e. Destiny data reflecting popular genres and titles

Intellectual Freedom - We stand with the American Library Association (ALA) on intellectual freedom that, “ALA actively advocates in defense of the rights of library used to read, seek information and speak freely as guaranteed by the First Amendment. A publicly supported library provides free and equal access to information for all people of that community. We enjoy this basic right in our democratic society. It is a core value of the library profession.”

Part B

Selection/Deselection

Weeding: Weeding is a normal part of library operations. It is important to keep the collection up-to-date and relevant. Damaged and used books are not going to help with circulation. The Media Specialist will work with the staff, students, and families to understand the weeding process. The collection will be evaluated and weeded regularly. The final decision will rest with the Media Specialist.

Gifts and Donations: Gifts and donations of books are not permitted by the LBHS Collection Development Plan.

Replacements: Items will be replaced as necessary. If an item is lost, or damaged beyond repair, the patron will be responsible for the original purchase price as indicated in the system.

Special Collections: The Media Specialist will work to develop the professional resources of the media center to assist teachers in professional development. Material should benefit as many teachers as possible, be relevant, and have a current publication date.

Part C Challenging Materials

CHALLENGE TO INSTRUCTION AND LIBRARY MATERIAL

Part D– ALA Bill of Rights and Five-Year Action Plan

We will operate our library according to the ALA Bill of Rights as follows:

“The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person’s right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of “age” reaffirmed January 23, 1996.”

Action Plan - This action plan covers School Years 2023-2024 – 2025-2026

Media Center Objectives:

1. **Year One – 2023-2024 - Non-Fiction - Review categories 000, 100, 600, 700 and weeding undesirable materials and procure new relevant materials. Fiction – replace lost, damaged, or missing books and purchase new books using guidelines mentioned earlier.**
2. Year Two – 2024-2025- Review categories 300, 400, 500 and 800 to deselect and replace titles that are outdated.
3. Year Three – 2025-2026 Weed and replace outdated books in 500s, 700s, 900; consider electronic replacements where appropriate.
4. Year Four – 2026-2027 Weed and replace outdated books in 100s, 200s, 400s, 800s; consider electronic replacements where appropriate.
5. Year Five - 2027-2028- Re-evaluate collection through Titlewise collection analysis and designated those areas of need. Increase fiction and FTR book selections. Genrefication of the non-fiction section will allow for easier access for students.

We are currently entering year one of our five-year plan. At the conclusion of the five-year plan in 2027, new goals will be revised, and we will continue to evaluate and update the collection by providing collection development, deselection, and analysis.